

CITY OF CEDARVILLE  
MINUTES, CITY COUNCIL MEETING  
JULY 21, 2015

The regular meeting of the Cedarville City Council was called to order by Mayor Mark Isenhower. A moment of silence was observed followed by the Pledge of Allegiance to the United States. Council members present were Alderman McClendon, Alderman Prater and Alderman Breshears. Alderman Odom was absent.

A motion to approve the minutes of the June 16, 2015 meeting was made by Alderman McClendon and seconded by Alderman Breshears. Passed 3-0

The financial report was given by Treasurer Sandy Cook. A brief account of the final cost to the City for Pirate's Day was given. The cost after donations was \$472.65. Also, the treasurer commented on the transfer of budgeted balances from the general and street accounts to payroll for the second half of the year. A motion to accept the financial report was made by Alderman Breshears and seconded by Alderman Prater. Passed 3-0

#### DEPARTMENTAL REPORTS

There was no report for the police department since a new chief of police has not been selected.

Street Supervisor Marlin Evans reported that previously it was a matter of staying ahead of the rain. Now the issue is dealing with the dust. Cedarville Road cannot be graded when dry. Therefore, the street department is filling holes with shovels until it rains. The roads however are solid at present. Mayor Isenhower stated that he and the Supervisor had ridden the roads and they are in good shape. As for the Millpond Road project, the State has called for bids and would be opening them sometime today. Then they could begin work.

Fire Chief Jesse Hyatt reported one fire call and twelve medical calls. He thanked Danny Grayson who donated hay for use in training with the burn building. The volunteers are taking time off from training due to the heat. Chief Hyatt called for all citizens to use caution when burning and to check for burn bans.

PUBLIC COMMENTS – None

#### UNFINISHED BUSINESS

There was still no report from Attorney Sean Brister on the feasibility of a possible law suit for penalties and interest.

There was discussion on the current passive security system of City Hall. Dave (the security system installer) is willing to set the system up however the city wants. Alderman McClendon

suggested that the system be set so the mayor and police chief be the ones authorized to view the tapes yet neither will be able to erase anything. Alderman Breshears suggested that the City be the administrator.

The bill was presented for the retrieval of security camera footage in the case of the dead body that was found. The council asked the attorney to research who should absorb that cost, City of Cedarville or Fort Smith.

An Intrusion Detection Security System was discussed that would place a motion sensor in each room of City Hall. A keypad to arm/disarm would be placed inside the front door.

A motion was made to give access to the passive security (camera) system to the mayor and the chief of police with neither being able to delete anything without approval of the council. This motion was made by Alderman McClendon and seconded by Alderman Prater. Passed 3-0

Another motion was made to authorize the mayor to take bids and accept the lowest or most competent bid for a system with motion detection in every room. There will be a monthly contract with the monitoring company. The motion was made by Alderman Breshears and seconded by Alderman McClendon. Passed 3-0

Concerning the of hiring a Police Chief, Mayor Isenhower reported there had been eight applications. One has taken a job elsewhere leaving seven applicants. Background checks and calls to previous employers are being made. Interviews with the applicants are to be held with the mayor and council members. The goal is to have a new Chief of Police by the next regular council meeting.

The resolution to destroy financial records older than seven years was re-introduced. A motion to approve the resolution (Resolution number 2015-7-21-1) was made by Alderman Breshears and seconded by Alderman Prater. Passed 3-0

Bids for chip and seal of Cedarville Road indicated the cost to be around \$75,000 for half a mile. At present the City cannot afford this. County Judge John Hall has indicated he may help the City with the chip and seal in the future but not the immediate future.

#### NEW BUSINESS

A State Aid City Street Program Project Resolution was introduced to begin the Millpond Road project. The State funds \$250,000 for the project with the City making up the difference (approximately \$28,000). A motion to approve the resolution (Resolution 2015-7-21-2) was made by Alderman Breshears and seconded by Alderman Prater. Passed 3-0

The Treasurer asked for approval to open an account with Advanced Auto in Van Buren to replace the account previously held with NAPA Auto Parts, which recently closed. Advanced

Auto has stated they will honor all warranties from NAPA. The motion to authorize the new account was made by Alderman McClendon and seconded by Alderman Breshears. Passed 3-0

There was discussion on the installation of a security light between the park and the maintenance shed with an electrical line to be supplied to the shed. It would cost approximately \$2800.00 to set the pole, run the wire from the nearest pole and install the light with 200 amp service. The issue was tabled with authorization given to Alderman Breshears and Alderman McClendon to contact the electric company's engineer and obtain more information.

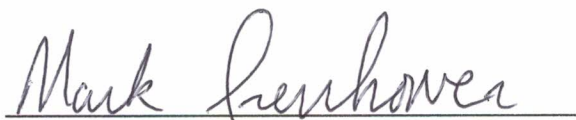
Reservations of the Park Pavilion and the City Hall Complex were discussed. Currently the reservation of the park pavilion costs \$10.00 (non-refundable). The building only requires a \$40.00 deposit to be returned after the event if the building is left clean. Discussion with citizens present indicated an acceptable charge of \$40.00 for reservation of either the park pavilion or the building (\$20.00 rental fee and \$20.00 refundable deposit if the facility is left clean). A motion was made to change the charge to \$40.00 (\$20.00 fee for use of the facility, \$20.00 refundable deposit) to reserve the park pavilion or the City Hall Complex building for a four hour period. Anyone who has already reserved either facility will adhere to the previous costs. This motion was made by Alderman Breshears and seconded by Alderman Prater. Passed 3-0

A posting sign will be placed at the Park Pavilion and revised reservation forms will be printed.

The development of a new city website was discussed. Immense Impact will set up a website and offer unlimited support for a setup fee of \$295.00 and an annual charge of \$439.45. After discussion a motion to authorize the mayor to enter into contract with Immense Impact was made by Alderman Breshears and seconded by Alderman McClendon. Passed 3-0

The need to reorganize the Planning Commission was discussed. There is an ordinance that established the Planning Commission and the guidelines. Mayor Isenhower asked for volunteers to submit their names for consideration to be placed on the Planning Commission.

A motion to adjourn was made by Alderman McClendon and seconded by Alderman Prater. Passed 3-0

  
MAYOR

  
RECORDER/TREASURER



CITY OF CEDARVILLE  
MINUTES, SPECIAL COUNCIL MEETING  
JULY 28, 2015

The special meeting of the Cedarville City Council was called to order by Mayor Mark Isenhower. A moment of silence was observed followed by the Pledge of Allegiance to the United States. Council members present were Alderman Odom, Alderman McClendon, Alderman Prater and Alderman Breshears.

There were no public comments and no unfinished business discussed. The purpose of the special meeting was to discuss the budget and the Millpond Road project.

Treasurer Sandy Cook presented a spreadsheet of budgeted amounts for each department and expenses incurred to date. A question was asked about what the Justice Fund is. Brenda Breshears, previous treasurer, explained it is the City's portion of an annual payment to help fund judges for municipal cases.

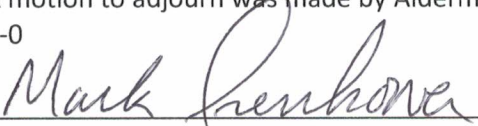
It was also stated that Attorney Sean Brister recommended membership in the Arkansas Association of Chiefs of Police for the many benefits it affords. The City of Cedarville is a current member.

The Police Chief's salary was discussed. Mayor Isenhower had placed an ad in the newspaper stating the salary would be approximately \$30,000. A suggestion was made to make periodic evaluations of the chief. The mayor had consulted other cities that stated they do not perform annual evaluations. There were eight applicants originally but that number has decreased to four. Suggestions were made to hire the chief on a six month probation or as an interim chief. The mayor and council members will consider these suggestions when selecting the new chief.

Tuesday, July 21, the State opened bids for the Millpond project. The State had estimated a cost of approximately \$290,000 or less, the State providing \$250,000 of that cost with the City providing the remainder. The bids were much higher than anticipated (\$350,000 and up) but the State said they can take out parts of the project to reduce cost. If the State takes out the pavement portion, the cost will be about \$294,000, indicating the City's portion to be \$44,000. This will fix ditches, set the grade of the road, lay a low water concrete slab and supply a six inch base according to the state engineer. There will be no chip and seal and no pavement. In an earlier conversation County Judge John Hall suggested to Mayor Isenhower that the City accept the revised project and that the six inch base will hold the road until chip and seal can be done later. A motion to adjust the budget and authorize the treasurer to pay the State up to \$44,000 to complete the project on Millpond Road was made by Alderman Breshears and seconded by Alderman Odom. Passed 4-0

Two issues were deferred to later dates. The question was asked about paying deputies which will be discussed after a chief is hired. Fire Chief Jesse Hyatt submitted a quote for three sets of wildfire land gear from EVS for a cost of \$1623.80. There are six sets of up to date gear at present with fourteen volunteers, ten who are completely certified. After discussion on training, this item was set aside to be placed on the agenda for August.

A motion to adjourn was made by Alderman Breshears and seconded by Alderman McClendon. Passed 4-0

  
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Mayor

  
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Recorder/Treasurer


CITY OF CEDARVILLE  
MINUTES, SPECIAL COUNCIL MEETING  
AUGUST 3, 2015

The special council meeting was called to order by Mayor Mark Isenhower. Council members present were Alderman Odom, Alderman McClendon, Alderman Prater and Alderman Breshears.

In the May, 2015 regular council meeting the council appropriated \$20,000 to purchase a two-wheel drive backhoe for the street department. The City has been unable to locate a backhoe in good condition for that amount. Williams Tractor of Fayetteville has agreed to sell the City a backhoe for \$25,000, tax included.

A motion to raise the appropriated amount to \$25,000 for a 2008 New Holland two-wheel drive backhoe from Williams Tractor was made by Alderman Odom and seconded by Alderman McClendon. Passed 4-0

Meeting was adjourned.

  
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Mayor

  
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Recorder/Treasurer

CITY OF CEDARVILLE  
MINUTES, SPECIAL COUNCIL MEETING  
AUGUST 6, 2015

The special council meeting was called to order by Mayor Mark Isenhower. Council members present were Alderman Odom, Alderman McClendon, Alderman Prater and Alderman Breshears.

There was no unfinished business to discuss at this time. The purpose of this meeting was to discuss the responsibilities of the police department and hold an executive session to interview candidates for chief of police.

Mayor Isenhower stated that the most important issue is the children. The new chief should be involved at the schools, making his presence known and getting to know the children and faculty. Other duties are to enforce traffic laws, be on call for when the citizens need help and to work closely with the county sheriff's department.

Alderman McClendon stated that the City cannot afford 24/7 police protection and we do not need 24/7. Both applicants to be interviewed live close and being on call would not propose a problem. Mayor Isenhower remarked that Cedarville citizens are split, about 50% want 24/7 protection and about 50% don't want a force at all. Alderman Odom stated that the new chief should spend time relating closely with students and faculty and that child safety should be the number one priority. Alderman Prater agreed with the priorities and having a positive police presence.

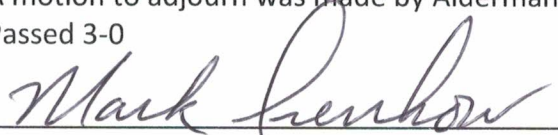
From the citizens - Richard Marion commented that the City needs a department but the officers should not be allowed to use police cars for personal travel. (Mayor Isenhower agreed that would not be allowed.) Mr. Marion also stated police presence should not be a speed trap for out of city motorists. Shirley Evans stated the City needs a force that can be respected but the City also needs to support the force. Marlin Evans commented that people in the community ask him why the police department concentrates on Hwy 59. They want the officers to patrol the back roads where thefts occur most. Ryan McCann agreed with the need for random patrols on back roads.

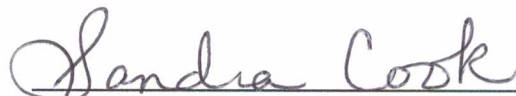
A motion to dismiss to executive session to interview applicants for police chief was made by Alderman McClendon and seconded by Alderman Breshears. Passed 4-0

After approximately two hours of executive session a motion to return to open session was made by Alderman Odom and seconded by Alderman Breshears. Passed 3-0 (Alderman Prater had to leave earlier)

Mayor Isenhower stated there was nothing to report at this time.

A motion to adjourn was made by Alderman Odom and seconded by Alderman McClendon.  
Passed 3-0

  
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Mayor

  
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Recorder/Treasurer



CITY OF CEDARVILLE  
MINUTES, CITY COUNCIL MEETING  
AUGUST 18, 2015

The regular meeting of the Cedarville City Council was called to order by Mayor Mark Isenhower. A moment of silence was observed followed by the Pledge of Allegiance. Council members present were Alderman Breshears, Alderman Prater, Alderman McClendon and Alderman Odom.

Four sets of minutes were submitted for approval: Regular meeting for July, special meeting for budget, special meeting for backhoe purchase and a special meeting to interview for chief of police.

A motion to approve the minutes for the July 21, 2015 meeting was made by Alderman Breshears and seconded by Alderman McClendon. Passed 4-0

A motion to approve the minutes for the Special July 28, 2015 meeting was made by Alderman McClendon and seconded by Alderman Odom. Passed 4-0

A motion to approve the minutes for the Special August 3, 2015 meeting was made by Alderman Prater and seconded by Alderman Breshears. Passed 4-0

A motion to approve the minutes for the Special August 6, 2015 meeting was made by Alderman Odom and seconded by Alderman McClendon. Passed 4-0

A motion to approve the Financial Reports was made by Alderman McClendon and seconded by Alderman Breshears. Passed 4-0

#### DEPARTMENTAL REPORTS

No monthly reports were given from the Police Department or the Fire Department. The Police Chief and Fire Chief responded to an emergency at the Cedarville School.

Street Supervisor Marlin Evans reported that the Street department has received a used backhoe. It has already been used to install a new culvert on Strawberry Lane to divert water from citizens' yards. The backhoe will be used for other things such as cleaning ditches, trimming, etc. FEMA Representatives came and assessed the roads for flood damage. They will contact us in the near future. Marlin Evans reported that the Cedarville Schools bus supervisor stated that the city roads were in better condition than the county roads at present. Jay Gipson from Gipson Crane Services donated three culverts to the road department. Alderman Odom and Jerry Johnson commended the road department for their continued excellent service to our citizens.

## ANNOUNCEMENTS

Donnie Threet is now the Cedarville Police Chief.

The City website is now operational. It can be accessed at [cityofcedarville.org](http://cityofcedarville.org). We have begun posting the meeting minutes and monthly financial statements. Citizens can subscribe to alerts and announcements to be sent to their cell phone and/or email. The attorney suggested that we may need to develop a policy on posting announcements.

Motion detectors have been installed in every room.

Mayor Isenhower and Street Supervisor Marlin Evans went to Ozark to submit evidence to FEMA for reimbursement of recent flood damage. FEMA Representatives toured the roads and estimated about \$16,000 in damage on Hightower Road, Neal Road and culverts on Big Cedar Lane and Creekside Way.

A meeting will be held September 2, 2015 to "kick off" the State Aid Road Project on Mill Pond Road.

## PUBLIC COMMENTS

There were no public comments.

## UNFINISHED BUSINESS

The City Attorney reported that data acquisition for a possible civil law suit is still in progress.

A court order has been filed requiring Aliscon Reding to send restitution payment directly to the Insurance Board.

An estimate to set a power pole with approximately 320 Amps service was obtained from Arkansas Valley Electric. After meeting with officials, the estimate was brought down to \$4.70/foot for a total cost of \$1395.90. A light will shine on the park and the maintenance area. Electricians Alderman Breshears and Alderman McClendon will build a meter loop to provide electricity to a future maintenance shop and underground power for future park activities.

A motion was made to pay Arkansas Valley \$1395.90 to set the pole with 320 amp service by Alderman Breshears and seconded by Alderman Odom. Passed 4-0

Alderman Breshears priced components to build the meter loop. Components include 2 – 200 amp panel parts to run underground from panel to pole. The lights cost \$186.00 plus tax each. Components are estimated to cost approximately \$873.00.



A motion to authorize Alderman Breshears to purchase components needed for the wiring project from pole to panel was made by Alderman McClendon and seconded by Alderman Prater. Passed 4-0

#### NEW BUSINESS

According to Ordinance 002, 3 April 2000, the Mayor nominates members to the Planning Commission and the city council approves the members. There are five community members, the mayor and one alderman on the Commission. Alderman Breshears volunteered to be the alderman on the board. Nominated members were Jared Pass, David Hadley, Wayne Sandusky, Becky Ivey, and Jessie Kirk. The Planning Commission is required to meet at least quarterly.


A motion to approve the nominations was made by Alderman McClendon and seconded by Alderman Breshears. Passed 4-0

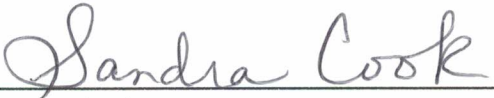
A motion to appoint Alderman Breshears as the Alderman on the Planning Commission was made by Alderman McClendon and seconded by Alderman Prater. Passed 4-0

Mayor Isenhower introduced the new Chief of Police, Donnie Threet. He has sixteen years with the Sheriff's office. Chief Threet stated that the school children were his main priority. The Chief's first day will be August 24. He has already established a good working relationship with the county sheriff's department and the state police department.

There is a spaghetti dinner scheduled September 12 at 7:00 p.m. at the Cedarville Senior Inn as a fund raiser for the Inn.

A motion to adjourn was made by Alderman Odom and seconded by Alderman McClendon. Passed 4-0

  
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Mayor

  
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Recorder/Treasurer

CITY OF CEDARVILLE  
MINUTES OF CITY COUNCIL MEETING  
SEPTEMBER 15, 2015

The regular meeting of the Cedarville City Council was called to order by Mayor Mark Isenhower. A moment of silence was observed followed by the Pledge of Allegiance. Council members present were Alderman McClendon, Alderman Prater, and Alderman Breshears. Alderman Odom was absent due to being out of town for work.

A motion to approve the minutes of the August 18, 2015 meeting was made by Alderman McClendon and seconded by Alderman Breshears. Passed 3-0

The monthly financial reports were presented. Treasurer Sandy Cook stated that an agent from the IRS had visited city hall concerning past due payroll taxes. The city may owe federal payroll taxes from 2010 through 2013 due to a former city treasurer failing to pay as required. With the aid of former treasurer Brenda Breshears, Treasurer Sandy Cook has been compiling information to determine the amount owed to the IRS.

A motion to approve the financial reports was made by Alderman Breshears and seconded by Alderman Prater. Passed 3-0

#### DEPARTMENTAL REPORTS

Street Supervisor Marlin Evans reported that several culverts have been installed. The county has recently completed applying Chip and Seal to Armer Lane. The city has been notified that FEMA will reimburse the city approximately \$12,000 to repair the recent flood damage to city roads. An additional amount of approximately \$2000 will be paid by the State when the work is completed and inspected. The newly purchased backhoe was used to dig the trench for the electric line which will provide lights for the park and maintenance building. The Millpond Road Project will begin very soon and is expected to be completed by mid December. The City of Van Buren has a used two ton dump truck with a cinder box available for \$12,000. Supervisor Evans presented a \$4500 estimate for a new cinder box that can be placed on the city dump truck and used to spread sand on the roads during inclement weather. A citizen requested that the ditches on a section of Cedarville Road be repaired.

Police Chief Donnie Threet reported that the Police Department assisted the Sheriff's Office 4 times during the last month and answered approximately 12 citizen calls. Prosecutor Marc McCune's office has purchased and donated 4 new Glock 45 caliber pistols, new police uniforms, ammunition, 4 body cams, 2 M-4 <sup>AR-15</sup> 223 caliber rifles, and plans to purchase 2 additional tasers. The Crawford County Sheriff's Department has loaned the city several bullet proof vests and other equipment for the officers. Several of the City's current police vehicles

are no longer road worthy. The Alma Police Department has two used Dodge Chargers for sale at a reasonable price. C.J.I. is planning to donate three computers to the police department. The Chief encouraged everyone to show appreciation to these departments for their much needed donations. Two officers, Jimmy Kirkendall and Randy Trent, were introduced and asked to tell the public about themselves.

Fire Chief Jesse Hiatt reported eight medical calls and one fire call. He reminded everyone of the necessity to have clean chimneys before winter. Chief Hiatt reported that more training will be implemented in the near future. He expressed a need for more radios with microphones and presented an estimate for 12 radios with mics for a total of \$1979.28. The Tanker Vehicle which is being refurbished should be ready in the next two weeks.

#### ANNOUNCEMENTS

October 17 is county clean-up. Dumpsters will be placed in several areas around the county. City Hall will have a dumpster inside the red gate by the fire station.

County Judge John Hall had Chip & Seal placed on Armer Lane up to the elementary school. Please show appreciation if you see him.

Please show appreciation to the Prosecuting Attorney and the Sheriff for the donated equipment that was discussed earlier.

#### PUBLIC COMMENTS

Marlin Evans commented on the good job that Alderman Breshears and Alderman McClendon did on the donated electric work to provide lighting to the park and maintenance yard. This project also facilitates the future installation of electrical outlets in the city park for vendors during festivals.

#### UNFINISHED BUSINESS

The civil suit against a former city treasurer discussed in previous months is still pending.

Construction on Millpond Road will begin soon. Estimated completion is scheduled for Christmas, weather permitting.



## NEW BUSINESS

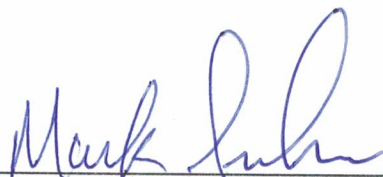
Discussion on the previous mentioned sand and salt spreader for the street department vs. Van Buren's dump truck was tabled until Alderman Odom evaluates the truck.

Alma Police Department has two equipped 2008 Dodge Chargers with approximately 85,000 miles for sale for \$3000.00 each. Each vehicle has been well maintained and contains more than \$4000.00 of police equipment. The City will return two Ford police cars that have been on loan to the Sheriff's Department, dispose of one used Ford police car and maintain two, a Ford and a Dodge Durango, that are road worthy for back-up use.

A motion to purchase the two 2008 Dodge Chargers from the Alma Police Department was made by Alderman McClendon and seconded by Alderman Breshears. Motion passed 3-0.

After discussion on the cost to repair the 1999 Ford Explorer's transmission, a motion to scrap the vehicle was made by Alderman Breshears and seconded by Alderman McClendon. Passed 3-0

A motion to adjourn was made by Alderman Breshears and seconded by Alderman McClendon. Passed 3-0

  
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MAYOR

  
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RECORDER/TREASURER